

4.5. Such Other information as may be prescribed under Section 4(1)(b)(xvii)

4.5	Such other information as may be prescribed under section 4(1)(B) (xvii)	4.5.1. Grievance redressal mechanism	All grievances, including grievances on PG portal are addressed timely by the designated official Sh. V.R. Chary, Sr.General Manager (HR) NBCFDC, 3, NCUI Building, 5th Floor, August Kranti Marg, New Delhi-110016 Ph: 011-45858519 Email: vrchary@nbcfdc.gov.in Grievance Redressal Mechanism *				
		4.5.2. Details of applications received under RTI and information provided	73 received 73 disposed				
		4.5.3. List of completed schemes/projects/programmes	Annexure – 1				
		4.5.4. List of schemes/projects/programmes underway	Annexure – 2				
		4.5.5 Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Sl.No.	Details of Contractors	Date of Execution	Date of completion	Contract value (Rs.P)
			1.	House Keeping M/s. Samarth India	1.4.22	31.7.22	Rs. 20 lakhs
			2.	M/s. Growia Facility Pvt. Ltd.	1.8.22	31.3.23	Rs. 40 lakhs
			3.	Security Services M/s. Gorkha Security	1.4.22	31.3.23	15.17 Lakhs
			4.	Tea & Coffee vending Machine (M/s. Coffee Day Global Ltd.) M/s. Om Aryan	1.4.22	31.3.23	Maintenance charges Rs.2800/- P.M. Material Cost (as per actual)
			5.	Photocopy machine (M.s, Web Infocom)	1.4.22	31.3.23	0.38 paise per copy+GST Rs.0.33 lakhs
6.	M/s. Ne3opost India Pvt. Ltd.		5.9.22 1.2.23 4.2.23		21476 17934 29566 0.69 lakhs		
4.5.6. Annual Report	Available on NBCFDC Website (www.nbcfdc.gov.in)						
4.5.7 Frequently Asked Question	Annexure – 3						
4.5.8 Any other information such as	Citizen Charter**						
a) Citizen's Charter							
b) Result Framework Documents	N.A.						

		c) Six monthly reports on the	N.A.
		d) Performance against the benchmark set in the Citizen's Charter	N.A.

Grievance Redressal Mechanism * Citizen Charter ** (as follows)

CHAPTER-II
PERSONNEL POLICIES
(C) Service Matters

11. Model Grievance Redressal Procedure for staff and officers in the Central Public Sector Enterprises

The undersigned is directed to say that the need for evolving a suitable grievance redressal machinery for the officers and staff in the Central public sector undertakings has been engaging the attention of the Government for quite some time. It has been noticed that whereas several forums, backed by legislation, are available to workers/workmen for redressal of grievances, an adequate mechanism does not exist in most of the public enterprises through which officers and other staff could make known their grievances and seek redress. A Model Grievance Redressal procedure has now been formulated. This will cover all officers and staff of the Central public sector enterprises excluding employees who are deemed to be workers/workmen under the Factories Act, 1948/Industrial Disputes Act, 1947 or any other similar legislation applicable to such categories.

2. Such Central public sector enterprises who are already having an established formal procedure which is working satisfactorily need not adopt the procedure indicated in the Model enclosed. However, adaptation may be made under special circumstances as those obtaining in the Defence undertakings, organizations having several regional offices/projects, etc.

3. The Ministry of Industry and Company Affairs, etc. are requested to advise the Public Enterprises under their administrative control to adopt the enclosed model procedure with or without modification as appropriate to the enterprise concerned. A copy of the grievance procedure so adopted by the enterprises may please be sent to the Bureau.

(BPE O.M. No. 16(84)/82-GM dated 5th September, 1985.)

ANNEXURE

MODEL FOR GRIEVANCES REDRESSAL PROCEDURE FOR STAFF AND OFFICERS IN CENTRAL PUBLIC SECTOR UNDERTAKINGS:

1. Objectives

The objective of the grievance redressal procedure is to provide an easily accessible machinery for settlement of grievances and to adopt measures in Central Public Sector Undertakings as would ensure expeditious settlement of grievances of staff and officers leading to increased satisfaction on the job and resulting in improved productivity and efficiency of the organization.

2. Applicability

The scheme will cover all staff and officers of the organisation except employees who are deemed to be workers/workmen under the Factories Act 1948/Industrial Disputes Act, 1947 or any other legislation applicable to such categories of employees.

3. Grievance

'Grievance' for the purpose of this scheme would only mean a grievance relating to any staff member/officer arising out of the implementation of the policies/rules or decisions of the organization. It can include matters relating to leave, increment, acting arrangements, non-extension of benefits under rules, interpretation of Service Rules, etc., of an individual nature.

4. Procedure for handling grievances

Subject to the above provisions, individual grievances of staff members and officers shall henceforth be processed and dealt within the following manner:

4.1 An aggrieved staff member or officer shall take up his grievance(s) orally with his immediate superior who will give a personal hearing and try to resolve the grievance(s) at his level within a week.

4.2 If the grievance is not satisfactorily redressed, the aggrieved staff member/officer may submit his grievance in writing to the Departmental Head concerned or to the Personnel Officer/Manager as may be determined by the Chief Executive of the organization. Such Nominated Authority will record his comments on the representation within seven days, and if need be refer it to the Grievance Redressal Committee in case the grievance is not resolved or settled amicably. The recommendation of the Grievance Redressal Committee will be conveyed within one month to the Deciding Authority to be nominated by the Chief Executive and the decision of the Deciding Authority will be final, subject to the provisions contained in para 4.3 below.

4.3 In exceptional cases, with the concurrence of the Grievance Redressal Committee, the aggrieved staff member/officer whose grievance has been considered and is not satisfied with the decision of the Deciding Authority, will have an option to appeal either to the Director concerned or to the Chief Executive. A decision on such appeals will be taken within one month of the receipt of the appeal. The decision of the Director concerned or the Chief Executive, as the case may be, will be final and binding on the aggrieved staff member/officer and the management.

4.4 Grievances in respect of the following two categories of officers will not fall within the purview of the Grievance Redressal Committee. In their case, the procedure will be as under:

- i. In the case of officers who are one step below the Board level, the individual grievance may be taken up with the concerned Director.
- ii. Officers reporting directly to the Chief Executive may approach him for resolving their grievances.

5. Composition of the Redressal Committee

The Chief Executive of the organization may determine the composition and tenure of the Grievance Redressal Committee.

5.1 In the case of multi-unit organizations the Chief Executive may constitute Grievance Committees at the Regional level and also nominate the Deciding Authorities. However, if the supervisors/officers in such Regional units are not satisfied with the decision of the Deciding Authority, then they may prefer an appeal to the Grievance Redressal Committee at the

Headquarters. The committee should consider and take a decision on the grievances within a period of one month failing which it should be brought to the notice of the Director (Personnel) or the Chief Executive of the organization. The Grievance Redressal Committee should meet at least once a month.

6. Overall guidance and conditions

6.1 The Staff member/officer shall bring up his grievance immediately and in any case within a period of 3 months of its occurrence.

6.2 If the grievance arises out of an order given by the management the said order shall be complied with before the staff member / officer concerned invokes the procedure laid down herein for redressal of his grievance.

6.3 Grievance pertaining to or arising out of the following shall not come under the purview of the grievance procedure:

- a. Annual performance appraisals/Confidential Reports;
- b. Promotions including DPC's minutes and decisions;
- c. Where the grievance does not relate to an individual employee or officer; and
- d. In the case of any grievance arising out of discharge or dismissal of a staff member or officer.

6.4 Grievances pertaining to or arising out of disciplinary action or appeal against such action shall be channelled to the competent authority as laid down under the Conduct, Discipline and Appeal Rules of the organization and in such cases the grievance redressal procedure will not apply.

6.5 All grievances referred to the Grievance Redressal Committee/ Director (Personnel)/Chief Executive shall be entered in a Register to be maintained for the purpose by the designated officer(s). The number of grievances, settled or pending, will be reported to the Chief Executive every month.

Point No. 4.5

CITIZEN'S/ CLIENT'S CHARTER – MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT

National Backward Classes Finance and Development Corporation, New Delhi.

A. Introduction

National Backward Classes Finance and Development Corporation (NBCFDC), under the Ministry of Social Justice & Empowerment, extends concessional finance assistance to individuals or groups of OBCs for undertaking Income Generation Activities for their economic empowerment. The financial assistance is extended through State Channelising Agencies (SCAs), certain PSU Banks, RRBs and SHGs having refinance agreement with NBCFDC for eligible OBCs having annual family income of the applicants should not exceed Rs. 3.00 lakh p.a. both for rural and urban areas.

B. Mission, Objectives and Functions:

a. Mission

- To provide concessional financial assistance to the eligible members of the Backward Classes for Self employment ventures and Skill Development Training.

b. Objective:

- To Promote economic & development activities for the benefit of Backward Classes.

- To assist, subject to such income and/or economic criteria as may be prescribed by government from time to time, individuals or groups of individuals belonging to Backward Classes by way of loans for economically and financially viable schemes and projects.
- To provide for gainful employment and skill development to the target group.
- To grant concessional finance in selected cases for poor persons belonging to Backward Classes as per an annual income criteria defined from time to time (presently 3.00 lakhs).
- To extend Educational loans to the Backward Classes for pursuing general/professional/vocational/technical education or training at graduate and higher level.
- To assist in the upgradation of technical and entrepreneurial skills of Backward Classes

- **c. Functions:**
- To generate awareness amongst the OBCs about NBCFDC concessional schemes.
- To implement training schemes of NBCFDC and to identify suitable training institutes for Skill Development Training/Capacity Building of the target group
- To provide concessional finance for viable income generation scheme through SCAs and other agencies for socio-economic development of eligible OBCS
- To assist in market linkage of OBC products.

C. Main Services/ Transactions:

S.No.	Main Services/ Transaction	Responsible Person	Email	Phone No.	Process	Document Required	FEES		
							Category	Mode	Amount
1.	Sanction and release of concessional loans to SCAs/Banks	a. SGM (Proj.) b. Manager (Proj.) c. Asstt. Manager d. Executive			Sanction: Approval of Annual Action Plan on the basis of Notional Allocation & past performance Disbursement: Processing the request for compliance of the terms and conditions of sanction and the norms for disbursement	Sanction: Submission of Annual Action Plan (AAP) & other documents in the format by State Channelising Agencies (SCAs) & Channel Partners (CPs) Disbursement: Drawal of receipt should be in the format. The SCAs and (CPs) are required to submit prospective list of beneficiaries and ensure the fulfilment of prudential norms.	NOT APPLICABLE		

2.	Sanction and release of grant to Trg. Institutes for Skill Development Training Prog./PM-Daksh Yojana	<ul style="list-style-type: none"> • General Manager • Sr. Manager • Manager • Officer • Executive 			<p>Sanction:</p> <p>a) Notional Allocation submitted to Competent Authority for approval. Proposal invited from TIs identified by MOSJE for conducting Skill Trg. of NBCFDC target group under PM-Daksh Yojana</p> <p>b) Proposed job roles by Trg. Institutes to be uploaded on PM-Daksh portal. Portal to be open for registration by the candidates.</p> <p>c) sanction of no. of trainees for conducting Trg. to be issued keeping in mind, notional allocation, total target, no. of trainees registered on portal.</p> <p>Disbursement</p> <p>d) Release of funds to TIs as per T&C of sanction letter and release of stipend to Trainees through DBT</p> <p>e) Submission of UC by the training Instts. at the time of claim of 2nd & 3rd Instalment.</p>	<p>Accepted sanction letter alongwith terms and conditions by the training Instts and required documents mentioned in sanction letter</p> <p>As per Sanction letter & T&C</p>	
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D. Service Standards

Sl. No.	Main service or transactions	Service Standards	Unit	Data Source
1.	Sanction of concessional loans to clients in credit schemes for economic development of OBCs complete in all respects: a. within the powers of MD			NBCFDC records
2.	Disbursement of concessional loans to clients in credit schemes for economic development of backward classes, complete in all respects.	b. 60	Days	As per NBCFDC prudential norms and subject to availability of funds.
3.	Sanction and release of Grant to Govt. training institutes or training institutes approved by various Ministries/departments	a. Process will be completed during the current and proceeding financial year as the long term trg. are of longer duration	Days	As per Quality procedure for training schemes of NBCFDC and PM Daksh through institutes.

E. Grievance Redressal System

Sl.No.	Name of the Public Grievance Officer	Landline	Email	Mobile
1.	Shri V.R. Chary, Nodal Officer, CPGRAM Sr. General Manager (HR & CSR)	011-45854419	vrchary@nbcfdc.gov.in	91-9811319445
2.	Sr. General Manager (Proj.), Presiding Officer Sexual Harassment of women at work place related grievances	011-48484417	anupama.sood@nbcfdc.gov.in	91-9968303803

F. LIST OF STAKE HOLDERS/CLIENTS

SL.No.	Stake holders/clients
1.	Ministry of Social Justice & Empowerment,/State Govts.
2.	State Finance and Development Corporations owned by State Government (details are at Website of NBCFDC i.e. www.nbcfdc.gov.in)
3.	PSU/RRR Banks/Financial Institutions – details are available website of NBCFDC i.e. www.nbcfdc.gov.in
4.	Training Institutes – details are available at Website of NBCFDC i.e. www.nbcfdc.gov.in
5.	Service Providers – details are available at website of NBCFDC i.e. www.nbcfdf.gov.in
6.	Target Groups – see Dashboard of website of NBCFDC i.e. www.nbcfdc.gov.in

G. List of Responsibility Centres and Subordinate Organizations – NIL

Sl.No.	List of Zonal Offices	Tele.No./Mob No.
1.	National Backward Classes Finance & Development Corporation, West Bengal (North East) – Established Zonal Offices for the purpose of Liaison, inspection and coordination with the State Corporations/ Govt. Institutes etc	91-9433519588
2.	National Backward Classes Finance & Development Corporation, Mumbai (East) – Established Zonal Offices for the purpose of Liaison, inspection and coordination with the State Corporations	91-8369437470

H. RIGHT TO INFORMATION ACT

For queries related to NBCFDC, the following officers are designated to receive application and to provide information to persons requested for information under the Right to Information Act, 2005.

1. Sh. V.R. Chary, Sr. General Manager and Appellate Authority
2. Sh. Sanjay Sharma, Nodal Officer, Sr. Manager (IT) for online RTI through RTIMIS portal
3. Sh. Anil Kumar, Sr. Manager & CPIO of Corporation

All the RTI applications/appeals received are disposed of as per the provisions of the RTI Act, 2005.

I. Indicative Expectations from Service Recipients

Sl.No.	Indicative Expectations from Service Recipients
1.	These agencies are expected to be familiar with the guidelines of NBCFDC and are to formulate/ submit project proposals meeting the norms of NBCFDC, complete in all respects. (lending norms and other requisite formats are available at the NBCFDC Website www.nbcfdc.gov.in)
2.	The agencies are to give adequate time to assess/ analyze the project proposals.
3.	SCAs (CPs) should maintain the prudential norms for seeking funds from NBCFDC
4.	SCAs(CPs) should utilize the funds only for targeted beneficiaries under the sanctioned scheme
5.	SCAs & CPs should depute senior level officers with complete information to attend the conferences/meetings convened by the NBCFDC
6.	SCAs/CPs and other implementing agencies should carefully go through the guidelines of the schemes and enclose all the requisite documents with their application
7.	As and when required/requested by NBCFDC, all implementation agencies/Ministries should participate in the workshops and other capacity building programmes
8.	SCAs/CPs should report the outcome of the schemes/programmes being implemented by them as and when required by the NBCFDC
9.	Clients are welcome to meet the officers of NBCFDC, however with prior permission.

J. ACCESS OF INFORMATION

Details and information on the activities of the Corporation as well as services offered is available on the website of NBCFDC.

Annexure - 1

Performance Linked Grants-in-aid Scheme (PLGIA) for Channel Partners of National Backward Classes Finance and Development Corporation (NBCFDC)

1. Introduction:

- 1.1 The Scheme shall be called the 'Scheme for Grants-in-aid to Channel Partners (CPs) of National Backward Classes Finance and Development Corporation (NBCFDC).

2. Objectives:

The objective of the Scheme is to strengthen the infrastructure of Channel Partners in order to improve their delivery mechanism for better implementation of NBCFDC schemes as well as creating awareness, mobilization of eligible beneficiaries, timely utilization of allocated funds and strengthening the recovery system. Further, to ensure compliance of Govt. of India directives by the Channel Partners w.r.t. DBT & Digitization of records etc.

3. Quantum of Assistance:

Maximum Rs.10.00 lakh. Normally restricted to 1% of the released funds during current financial year subject to maximum of Rs. 10.00 lakh may be considered on the basis of past performance of the Channel Partners and availability of funds.

4. Eligibility Criteria for Channel Partners to claim PLGIA:

- (a) All Channel Partners implementing NBCFDC scheme will be eligible except the Channel Partners which are dormant/non-functional or have not drawn funds from NBCFDC for implementing its lending schemes during the last three years.
- (b) Where more than one Channel Partners has been nominated in any State/UT, all eligible Channel Partners can be funded under the grants-in-aid scheme.
- (c) The basis of selection for releasing PLGIA is as under:
- i) Timely submission of Annual Action Plan
 - ii) Drawal of allocated funds
 - iii) Timely utilization & submission of UC for earlier released funds in prescribed format.
 - iv) Timely recovery of dues from Channel Partners to NBCFDC.

- (d) The grants-in-aid will be provided on the basis of performance of the Channel Partners, subject to availability of funds.

The NBCFDC reserves the right to accept or reject the claim without citing any reason.

5. Permitted Activities which can be covered with GIA:

The assistance will be available for the following activities:-

- (a) Improvement in delivery mechanism
- (b) Hiring of vehicles for loan recovery during recovery season.
- (c) Outsourcing of staff for Data Entry Operator and Recovery staff etc.
- (d) Training to officials of channel partners.

5.1 Under the above mentioned heads, Channel Partners may submit their proposal along with information in prescribed format appended at **Annexure - A** and submit action plan to utilize proposed Grant-in-aid for following illustrative expenditure:-

(a) Training to Officials: (Normally upto Rs.3,00,000/- (Rupees Three Lakh)

To facilitate training to the officials of the Channel Partners dealing NBCFDC schemes in the field of, **Information Technology, Project formulation, Delivery Mechanism, Monitoring and Evaluation of NBCFDC scheme.**

(b) Improvement in Delivery System: (Normally upto Rs.5,00,000/- (Rupees Five Lakh)

- 1) Procurement of Computers/Printers/Internet Connectivity & related peripherals etc.
- 2) Computerization of beneficiary records & ensuring Digitization & DBT system and linking & synchronization with NBCFDC LEAP Software etc.
- 3) Toll-free Helpline etc.

(c) Recovery related expenditure: (Normally upto Rs.5,00,000/- (Rupees Five Lakh)

- 1) Outsourcing of staff for recovery and Data Entry Operator etc.
- 2) Hiring of vehicles during Recovery season (maximum for 60 days in a year) or purchase of motorcycle along with petrol charges for their recovery staff etc.

6. Funding Pattern:

6.1 Under the PLGIA scheme, 100% assistance will be provided to Channel Partners by NBCFDC.

- 6.2** The criterion of assistance shall be the performance of Channel Partners in terms of drawal of funds from NBCFDC for disbursement of loans to the target group.
- 6.3** The proposals would be examined and recommended by nominated committee of officials of NBCFDC and funds would be released accordingly.
- 6.4** The Channel Partners will be responsible for evaluating the PLGIA proposal before submission to ensure that proposal is submitted as per guidelines of NBCFDC. The Channel Partners will consolidate Utilization Certificate of PLGIA and furnish to NBCFDC within 90 days of receipt of GIA in GFR 12 A (copy appended) duly signed by practicing Chartered Accountant and countersigned by Managing Director/CEO/Chairman of the Channel Partners/authorized signatory. In case the Channel Partners fails to submit the UC within stipulated period, the Channel Partners will be liable to refund the GIA with interest @ 10% p.a.

7. Monitoring and Review:

- 7.1 Implementation of the PLGIA scheme will be monitored by NBCFDC or Authorized Independent Agency. The Scheme will be reviewed annually.**

8. Time Lines:

- 8.1** Channel Partners will be required to submit their proposals under this scheme by end of the year.

(II) Pradhan Mantri Dakshta Aur Kushalta Sampann Hitgrahi (PM-DAKSH) Yojana
 Institute-wise/State-wise list of training programmes commenced during the financial year 2022-23

S.No	State	Dist.	Name of Training Institutes	Category Of Training	Job Role	Duration in Hrs.	No. of Months	No. of trainees Commenced
1	ANDHRA PRADESH	Chittoor	Apollo Medskills	Long Term Training	Phlebotomist Version 2	1000	6	40
2	ANDHRA PRADESH	Chittoor	Apollo Medskills	Long Term Training	Phlebotomist Version 2	1000	6	30
3	ANDHRA PRADESH	Srikakulam	CII Logistics	Short Term Training	Documentation Assistant	270	2	55
4	ANDHRA PRADESH	Visakhapatnam	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
5	ANDHRA PRADESH	Vizianagaram	CII Logistics	Short Term Training	Documentation Assistant	270	2	50
6	ANDHRA PRADESH	Anantapur	CII Logistics	Short Term Training	Documentation Assistant	270	2	50
7	ANDHRA PRADESH	Anantapur	CII Logistics	Short Term Training	Consignment Booking Assistant	300	3	30
8	ANDHRA PRADESH	Srikakulam	CII Logistics	Up-Skilling	Warehouse Packer - Upskilling	80	1	45
9	ANDHRA PRADESH	Srikakulam	CII Logistics	Up-Skilling	Warehouse Packer - Upskilling	80	1	25
10	ANDHRA PRADESH	Srikakulam	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
11	ANDHRA PRADESH	Visakhapatnam	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
12	ANDHRA PRADESH	Vizianagaram	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
13	ANDHRA PRADESH	Anantapur	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
14	ANDHRA PRADESH	East Godavari	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
15	ANDHRA PRADESH	Vizianagaram	CII Logistics	Short Term Training	Consignment Booking Assistant	300	3	30
16	ANDHRA PRADESH	Anantapur	CII Logistics	Short Term Training	Consignment Booking Assistant	300	3	60
17	ANDHRA PRADESH	Vizianagaram	CII Logistics	Short Term Training	Documentation Assistant	270	2	25
18	ANDHRA PRADESH	East Godavari	CII Logistics	Short Term Training	Documentation Assistant	270	2	25
19	ANDHRA PRADESH	East Godavari	CII Logistics	Short Term Training	Consignment Booking Assistant	300	3	20
20	ANDHRA PRADESH	East Godavari	APITCO	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
21	ASSAM	Kamrup	CIPET	Long Term Training	Machine Operator - Plastics Extrusion	960	6	40
22	ASSAM	Kamrup	HIMCON LTD	Short Term Training	Sewing Machine Operator Version 2	285	3	60
23	ASSAM	Kamrup	HIMCON LTD	Short Term Training	Beauty Therapist	440	4	30
24	ASSAM	Kamrup	HIMCON LTD	Short Term Training	Sewing Machine Operator Version 2	285	3	25
25	ASSAM	Dhubri	IIE, Guwahati	Short Term Training	Assistant Electrician	400	3	25
26	ASSAM	Darrang	IIE, Guwahati	Short Term Training	Bamboo Utility Handicrafts Assembler	290	3	30
27	ASSAM	Kamrup Metropolitan	IIE, Guwahati	Short Term Training	Beauty Therapist	440	4	30
28	ASSAM	Barpeta	IIE, Guwahati	Short Term Training	Self Employed Tailor	360	3	30
29	ASSAM	Goalpara	IIE, Guwahati	Short Term Training	Self Employed Tailor	360	3	30
30	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Short Term Training	CISCO CERTIFIED NETWORK ASSOCIATE	520	4	34
31	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Short Term Training	Graphics and Web Designer	390	3	31
32	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Long Term Training	Advanced Embedded Technology	780	6	33
33	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Long Term Training	Certificate Course in CNC Milling	780	6	37
34	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Long Term Training	Certificate Course in CNC Turning	780	6	30
35	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Long Term Training	Master Certificate Course in CAD CAM	780	6	32

36	ASSAM	Kamrup	Tool Room & Training Centre, Guwahati	Long Term Training	Advance Diploma in Machine Maintenance and Automation	780	6	32
37	ASSAM	Dibrugarh	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	40
38	ASSAM	Lakhimpur	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	30
39	ASSAM	Dhemaji	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	60
40	ASSAM	Golaghat	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	25
41	ASSAM	Kamrup	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	40
42	BIHAR	Patna	Apollo Medskills	Long Term Training	General Duty Assistant	1000	6	66
43	BIHAR	Araria	NIESBUD	Short Term Training	Beauty Therapist Version 3	440	4	30
44	BIHAR	Aurangabad	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	80
45	BIHAR	Muzaffarpur	NIESBUD	Up-Skilling	Self Employed Tailor-Upskilling	80	1	60
46	BIHAR	Patna	NIESBUD	Up-Skilling	Self Employed Tailor-Upskilling	80	1	100
47	BIHAR	Gaya	NIESBUD	Up-Skilling	Field Technician Other Home Appliances - Upskilling	80	1	70
48	BIHAR	Muzaffarpur	NIESBUD	Up-Skilling	Self Employed Tailor-Upskilling	80	1	50
49	BIHAR	Patna	TRTC Patna	Long Term Training	Certificate Course in CNC Milling	780	6	25
50	BIHAR	Patna	TRTC Patna	Long Term Training	Advance Diploma in Computer Hardware and Network Management	780	6	25
51	BIHAR	Patna	TRTC Patna	Long Term Training	Certificate Course in CNC Milling	780	6	21
52	BIHAR	Patna	TRTC Patna	Long Term Training	Certificate Course in Electrical Equipment Repairing and Maintenance	780	6	8
53	BIHAR	Patna	TRTC Patna	Long Term Training	Certificate Course in Machining	780	6	5
54	BIHAR	Patna	TRTC Patna	Long Term Training	Master Certificate Course in CAD CAM	780	6	25
55	BIHAR	Muzaffarpur	Disha Educational & Social Welfare Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
56	BIHAR	Purnia	Shilpee Educational Trust	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	50
57	BIHAR	Katihar	Shilpee Educational Trust	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	50
58	BIHAR	Araria	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
59	BIHAR	Aurangabad	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
60	BIHAR	Bhagalpur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
61	BIHAR	Gaya	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
62	BIHAR	Gopalganj	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
63	BIHAR	Gopalganj	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
64	BIHAR	Khagaria	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	35
65	BIHAR	Khagaria	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	35
66	BIHAR	Munger	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
67	BIHAR	Munger	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
68	BIHAR	Muzaffarpur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
69	BIHAR	Muzaffarpur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
70	BIHAR	Patna	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
71	BIHAR	Siwan	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
72	CHHATTISGARH	Raipur	ATDC	Short Term Training	Self Employed Tailor	360	3	30
73	CHHATTISGARH	Durg	MSME Technology Centre Durg	Up-Skilling	Computer Hardware and Networking	80	1	13
74	CHHATTISGARH	Durg	MSME Technology Centre Durg	Long Term Training	Certificate Course in CNC Milling	780	6	19
75	CHHATTISGARH	Durg	MSME Technology Centre Durg	Long Term Training	Advance Diploma in Machine Maintenance and Automation	780	6	12
76	CHHATTISGARH	Raigarh	OP JINDAL	Short Term Training	Assistant Electrician	400	3	40
77	CHHATTISGARH	Raigarh	OP JINDAL	Short Term Training	Assistant Electrician (V-2)	400	3	50

78	CHHATTISGARH	Raigarh	OP JINDAL	Short Term Training	Construction and Painter Decorator	400	3	20
79	CHHATTISGARH	Bilaspur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
80	CHHATTISGARH	Durg	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
81	CHHATTISGARH	Raipur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
82	DELHI	South	Apollo Medskills	Long Term Training	Geriatric Care Aide	1000	6	51
83	DELHI	South	Apollo Medskills	Long Term Training	General Duty Assistant	1000	6	25
84	DELHI	North East	ATDC	Long Term Training	Production Supervisor Sewing	800	7	30
85	DELHI	South West	ATDC	Short Term Training	Sewing Machine Operator Version 2	285	3	30
86	GOA	North Goa	NIESBUD	Up-Skilling	Field Technicain Other Home Appliances	80	1	25
87	GUJARAT	Surat	ATDC	Short Term Training	Self Employed Tailor	360	3	30
88	GUJARAT	Surat	ATDC	Long Term Training	Fashion Designer	720	6	40
89	GUJARAT	Ahmadabad	ATDC	Short Term Training	Self Employed Tailor	360	3	30
90	GUJARAT	Surat	ATDC	Short Term Training	Self Employed Tailor	360	3	30
91	GUJARAT	Vadodara	ATDC	Short Term Training	Self Employed Tailor	360	3	30
92	GUJARAT	Surat	ATDC	Short Term Training	Self Employed Tailor	360	3	20
93	GUJARAT	Ahmadabad	Indo German Tool Room AHMEDABAD	Long Term Training	Certificate Course in CNC Milling	780	6	60
94	GUJARAT	Ahmadabad	Indo German Tool Room AHMEDABAD	Long Term Training	Master Certificate Course in CAD CAM	780	6	30
95	GUJARAT	Rajkot	Indo German Tool Room AHMEDABAD	Long Term Training	Master Certificate Course in CAD CAM	780	6	30
96	GUJARAT	Ahmadabad	Indo German Tool Room AHMEDABAD	Long Term Training	Certificate Course in CNC Milling	780	6	25
97	GUJARAT	Ahmadabad	Indo German Tool Room AHMEDABAD	Long Term Training	Master Certificate Course in CAD CAM	780	6	25
98	GUJARAT	Vadodara	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
99	GUJARAT	Mahesana	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
100	HARYANA	Bhiwani	ATDC	Short Term Training	Self Employed Tailor	360	3	30
101	HARYANA	Faridabad	ATDC	Short Term Training	Sewing Machine Operator	285	3	25
102	HARYANA	Sirsa	ATDC	Short Term Training	Sewing Machine Operator	285	3	25
103	HARYANA	Rohtak	MSME Technology Centre, Rohtak	Long Term Training	Certificate Course in CNC Turning	780	6	20
104	HARYANA	Rohtak	MSME Technology Centre, Rohtak	Long Term Training	Master Certificate Course in CAD CAM	780	6	7
105	HARYANA	Faridabad	MSME, LUDHIANA	Long Term Training	Certificate Course in CNC Turning	780	6	20
106	HARYANA	Karnal	MSME, LUDHIANA	Long Term Training	Certificate Course in CNC Milling	780	6	25
107	HARYANA	Fatehabad	Shri Krishna Educational Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
108	HARYANA	Gurugram	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
109	HARYANA	Gurugram	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
110	HARYANA	Jhajjar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
111	HARYANA	Jhajjar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
112	HARYANA	Panipat	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
113	HARYANA	Yamunanagar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
114	HARYANA	Yamunanagar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
115	HIMACHAL PRADESH	Solan	CIPET	Long Term Training	Machine Operator - Plastics Processing	960	6	40
116	HIMACHAL PRADESH	Kangra	HIMCON LTD	Short Term Training	Assistant Beauty Therapist	390	3	25
117	HIMACHAL PRADESH	Chamba	HIMCON LTD	Short Term Training	Sewing Machine Operator Version 2	285	3	25
118	HIMACHAL PRADESH	Kangra	HIMCON LTD	Short Term Training	Assistant Beauty Therapist	390	3	50
119	HIMACHAL PRADESH	Sirmaur	HIMCON LTD	Short Term Training	Plumber General	432	4	60
120	HIMACHAL PRADESH	Shimla	NIESBUD	Up-Skilling	Beauty Therapist - Upskilling	80	1	30

121	HIMACHAL PRADESH	Shimla	NIESBUD	Up-Skilling	Beauty Therapist - Upskilling	80	1	40
122	HIMACHAL PRADESH	Chamba	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
123	HIMACHAL PRADESH	Shimla	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
124	HIMACHAL PRADESH	Chamba	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
125	JAMMU & KASHMIR	Anantnag	Indian Institute of Carpet Technology Srinagar	Short Term Training	Carpet Weavers Knotted	450	4	25
126	JAMMU & KASHMIR	Kulgam	Indian Institute of Carpet Technology Srinagar	Short Term Training	Carpet Weavers Knotted	450	4	25
127	JAMMU & KASHMIR	Badgam	Indian Institute of Carpet Technology Srinagar	Short Term Training	Carpet Weavers Knotted	450	4	25
128	JAMMU & KASHMIR	Srinagar	Indian Institute of Carpet Technology Srinagar	Short Term Training	Carpet Weavers Knotted	450	4	25
129	JAMMU & KASHMIR	Srinagar	J&KITCO	Short Term Training	Assistant Electrician	400	3	25
130	JAMMU & KASHMIR	Jammu	J&KITCO	Short Term Training	Self Employed Tailor	360	3	25
131	JAMMU & KASHMIR	Ramban	J&KITCO	Short Term Training	Assistant Electrician (V-2)	400	3	30
132	JAMMU & KASHMIR	Rajouri	J&KITCO	Short Term Training	Self Employed Tailor	360	3	21
133	JAMMU & KASHMIR	Punch	J&KITCO	Short Term Training	Self Employed Tailor	360	3	20
134	JAMMU & KASHMIR	Kishtwar	J&KITCO	Short Term Training	Self Employed Tailor	360	3	20
135	JAMMU & KASHMIR	Badgam	J&KITCO	Short Term Training	Self Employed Tailor	360	3	20
136	JAMMU & KASHMIR	Jammu	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	10
137	JAMMU & KASHMIR	Srinagar	PPDC, Agra	Short Term Training	Graphic & Web Designing	390	3	25
138	JAMMU & KASHMIR	Anantnag	Super Computer College	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
139	JAMMU & KASHMIR	Kulgam	Super Computer College	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	50
140	JAMMU & KASHMIR	Anantnag	Super Computer College	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
141	JAMMU & KASHMIR	Jammu	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
142	JHARKHAND	Ranchi	CIPET	Long Term Training	Machine Operator - Plastics Processing	960	6	30
143	JHARKHAND	East Singhbhum	NIESBUD	Short Term Training	Assistant Electrician	400	3	50
144	JHARKHAND	Lohardaga	NIESBUD	Up-Skilling	Organic Grower - Upskilling	80	1	58
145	JHARKHAND	East Singhbhum	NIESBUD	Up-Skilling	Assistant Electrician - Upskilling	80	1	50
146	JHARKHAND	Giridih	NIESBUD	Up-Skilling	LED Light Repair - Upskilling	80	1	30
147	JHARKHAND	Ranchi	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	30
148	JHARKHAND	East Singhbhum	NIESBUD	Up-Skilling	Assistant Electrician - Upskilling	80	1	18
149	JHARKHAND	Ranchi	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	20
150	JHARKHAND	Ramgarh	OP JINDAL	Short Term Training	Assistant Electrician	400	3	30
151	JHARKHAND	Ramgarh	OP JINDAL	Short Term Training	Assistant Electrician (V-2)	400	3	30
152	JHARKHAND	Bokaro	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	80
153	JHARKHAND	East Singhbhum	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	75
154	JHARKHAND	Bokaro	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
155	KARNATAKA	Tumakuru	ATDC	Short Term Training	Self Employed Tailor	360	3	30
156	KARNATAKA	Dharwad	ATDC	Long Term Training	Fashion Designer	720	6	30
157	KARNATAKA	Gadag	ATDC	Up-Skilling	Specialized Sewing Machine Operator - Upskilling	42	1	25
158	KARNATAKA	Ramanagara	ATDC	Short Term Training	Self Employed Tailor	360	3	25
159	KARNATAKA	Chikkaballapura	ATDC	Short Term Training	Self Employed Tailor	360	3	30
160	KARNATAKA	Kolar	ATDC	Short Term Training	Self Employed Tailor	360	3	30
161	KARNATAKA	Chikkaballapura	ATDC	Short Term Training	Sewing Machine Operator	285	3	30
162	KARNATAKA	Tumakuru	ATDC	Short Term Training	Self Employed Tailor	360	3	20
163	KARNATAKA	Gadag	ATDC	Up-Skilling	Specialized Sewing Machine Operator - Upskilling	42	1	20
164	KARNATAKA	Bangalore (Urban)	MSME Technology Centre Bengaluru	Up-Skilling	CATIA	80	1	20

165	KERALA	Kollam	ATDC	Short Term Training	Self Employed Tailor	360	3	25
166	KERALA	Palakkad	CIPET	Short Term Training	Machine Operator Assistant - Plastics Processing	480	3	30
167	KERALA	Ernakulam	CIPET	Long Term Training	Machine Operator - Plastics Processing	960	6	55
168	KERALA	Palakkad	CIPET	Short Term Training	Machine Operator Assistant - Plastics Processing	480	3	6
169	KERALA	Thiruvananthapuram	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	68
170	KERALA	Kottayam	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	70
171	KERALA	Kottayam	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	9
172	MADHYA PRADESH	Khandwa	ATDC	Short Term Training	Self Employed Tailor	360	3	25
173	MADHYA PRADESH	Chhindwara	ATDC	Long Term Training	Production Supervisor Sewing Version 2	800	7	30
174	MADHYA PRADESH	Jabalpur	ATDC	Short Term Training	Self Employed Tailor	360	3	30
175	MADHYA PRADESH	Indore	Bright School Samiti	Short Term Training	Self Employed Tailor Version 2	360	3	30
176	MADHYA PRADESH	Indore	Bright School Samiti	Long Term Training	General Duty Assistant Version 2	1000	6	30
177	MADHYA PRADESH	Bhopal	CIPET	Long Term Training	Machine Operator - Plastics Processing	960	6	30
178	MADHYA PRADESH	Gwalior	CIPET	Short Term Training	Machine Operator Assistant - Plastics Processing	480	3	40
179	MADHYA PRADESH	Bhopal	CIPET	Short Term Training	Machine Operator Assistant - Plastics Extrusion	480	3	24
180	MADHYA PRADESH	Indore	IGTR, INDORE	Long Term Training	Certificate Course in CNC Milling	780	6	30
181	MADHYA PRADESH	Indore	IGTR, INDORE	Long Term Training	Certificate Course - CNC Milling	780	6	25
182	MADHYA PRADESH	Indore	IGTR, INDORE	Up-Skilling	Account Executive	75	1	60
183	MADHYA PRADESH	Indore	IGTR, INDORE	Up-Skilling	Solar Panel Installation and Technician	80	1	50
184	MADHYA PRADESH	Indore	IGTR, INDORE	Up-Skilling	Account Executive	75	1	30
185	MADHYA PRADESH	Indore	IGTR, INDORE	Up-Skilling	Solar Panel Installation and Technician	80	1	30
186	MADHYA PRADESH	Indore	IGTR, INDORE	Long Term Training	Certificate Course - CNC Milling	780	6	25
187	MADHYA PRADESH	Indore	IGTR, INDORE	Up-Skilling	Account Executive	75	1	25
188	MADHYA PRADESH	Ujjain	MPCON	Short Term Training	Beauty Therapist	440	4	30
189	MADHYA PRADESH	Chhatarpur	MPCON	Short Term Training	Self Employed Tailor Version 2	360	3	30
190	MADHYA PRADESH	Morena	MPCON	Short Term Training	Self Employed Tailor Version 2	360	3	30
191	MADHYA PRADESH	Ujjain	MPCON	Short Term Training	Beauty Therapist	440	4	30
192	MADHYA PRADESH	Morena	MPCON	Short Term Training	Self Employed Tailor Version 2	360	3	30
193	MADHYA PRADESH	Bhopal	MPCON	Short Term Training	Self Employed Tailor -Version 2	360	3	30
194	MADHYA PRADESH	Bhopal	MSME Technology Centre, Bhopal	Up-Skilling	AutoCAD (Mech., Civil, ECAD)	80	1	30
195	MADHYA PRADESH	Bhopal	MSME Technology Centre, Bhopal	Up-Skilling	PLC Programming	80	1	20
196	MADHYA PRADESH	Balaghat	NIESBUD	Up-Skilling	Skiving Operator - Upskilling	80	1	40
197	MADHYA PRADESH	Bhopal	NIESBUD	Up-Skilling	Customer care Exexecutive	80	1	60
198	MADHYA PRADESH	Bhopal	NIESBUD	Up-Skilling	Customer care Exexecutive	80	1	30
199	MADHYA PRADESH	Balaghat	NIESBUD	Up-Skilling	Skiving Operator - Upskilling	80	1	30
200	MADHYA PRADESH	Indore	PITHAMPUR AUTO CLUSTER	Short Term Training	Telecom Customer Care Executive Call Center or Relationship Cente Version 2	550	4	60
201	MADHYA PRADESH	Indore	PITHAMPUR AUTO CLUSTER	Long Term Training	General Duty Assistant Version 2	1000	6	30
202	MADHYA PRADESH	Mandsaur	Mahatma Fule Education Social Cultural Sanstha	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	40
203	MADHYA PRADESH	Jabalpur	Pragti Education & Welfare Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25

204	MADHYA PRADESH	Balaghat	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
205	MADHYA PRADESH	Bhopal	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	70
206	MADHYA PRADESH	Seoni	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
207	MADHYA PRADESH	Bhopal	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
208	MADHYA PRADESH	Seoni	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
209	MAHARASHTRA	Aurangabad	CIPET	Short Term Training	Machine Operator Assistant - Blow Moulding	480	3	40
210	MAHARASHTRA	Aurangabad	CIPET	Short Term Training	Machine Operator Assistant - Blow Moulding	480	3	20
211	MAHARASHTRA	Aurangabad	IGTR, AURANGABAD	Long Term Training	ADVANCE DIPLOMA IN STRUCTURAL DESIGN AND ANALYSIS	780	6	25
212	MAHARASHTRA	Aurangabad	IGTR, AURANGABAD	Long Term Training	Certificate Course in CNC Milling	780	6	18
213	MAHARASHTRA	Aurangabad	IGTR, AURANGABAD	Long Term Training	Certificate Course in CNC Turning	780	6	9
214	MAHARASHTRA	Aurangabad	IGTR, AURANGABAD	Long Term Training	Advance Diploma in Machine Maintenance and Automation	780	6	12
215	MAHARASHTRA	Aurangabad	IGTR, AURANGABAD	Long Term Training	Master Certificate Course in CAD CAM	780	6	15
216	MAHARASHTRA	Nandurbar	NIESBUD	Up-Skilling	Self Employed Tailor-Upskilling	80	1	30
217	MAHARASHTRA	Osmanabad	NIESBUD	Up-Skilling	Domestic Data Entry Operator - Upskilling	80	1	30
218	MAHARASHTRA	Jalgaon	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
219	MAHARASHTRA	Osmanabad	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
220	MAHARASHTRA	Jalgaon	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	50
221	MAHARASHTRA	Nagpur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	35
222	MANIPUR	Imphal East	ATDC	Short Term Training	Self Employed Tailor	360	3	30
223	MANIPUR	Imphal East	ATDC	Short Term Training	Self Employed Tailor	360	3	20
224	MANIPUR	Imphal West	CIPET	Long Term Training	Machine Operator - Plastics Processing	960	6	40
225	MANIPUR	Imphal West	HIMCON LTD	Short Term Training	Beauty Therapist	440	4	30
226	MANIPUR	Imphal West	IIE, Guwahati	Short Term Training	Assistant Beauty Therapist	390	3	25
227	MANIPUR	Imphal West	IIE, Guwahati	Short Term Training	Self Employed Tailor	360	3	25
228	MANIPUR	Imphal East	IIE, Guwahati	Short Term Training	Loin Loom Weaver	300	3	30
229	MEGHALAYA	East Khasi Hills	HIMCON LTD	Short Term Training	Self Employed Tailor Version 2	360	3	140
230	ODISHA	Ganjam	ATDC	Short Term Training	Self Employed Tailor	360	3	30
231	ODISHA	Khordha	Central Tool Room and Training Centre Bhubaneswar	Long Term Training	Advance Diploma in CNC Programming Techniques and Practices	900	7	15
232	ODISHA	Khordha	CIPET	Long Term Training	Machine Operator - Injection Moulding	960	6	25
233	ODISHA	Baleshwar	CIPET	Short Term Training	Machine Operator Assistant - Injection Moulding	480	3	30
234	ODISHA	Khordha	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	30
235	ODISHA	Sundargarh	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	25
236	ODISHA	Anugul	OP JINDAL	Short Term Training	Assistant Electrician	400	3	30
237	ODISHA	Anugul	OP JINDAL	Up-Skilling	Barbending Steel fixer	80	1	150
238	ODISHA	Anugul	OP JINDAL	Up-Skilling	Barbending Steel fixer	80	1	150
239	ODISHA	Anugul	OP JINDAL	Short Term Training	Assistant Electrician (V-2)	400	3	25
240	ODISHA	Anugul	OP JINDAL	Up-Skilling	Barbending Steel fixer	80	1	100
241	PUNJAB	Jalandhar	Central Institute of Hand Tools Jalandhar	Up-Skilling	Computer Hardware and Networking	80	1	30
242	PUNJAB	Jalandhar	Central Institute of Hand Tools Jalandhar	Up-Skilling	AutoCAD	80	1	25
243	PUNJAB	Jalandhar	Central Institute of Hand Tools Jalandhar	Short Term Training	Graphics and Web Designer	390	3	25
244	PUNJAB	Jalandhar	Central Institute of Hand Tools Jalandhar	Up-Skilling	PLC Programming	80	1	25
245	PUNJAB	Ludhiana	MSME, LUDHIANA	Long Term Training	Certificate Course in CNC Milling	780	6	25
246	PUNJAB	Fazilka	NIESBUD	Up-Skilling	Electrician Domestic Solutions - Upskilling	80	1	70

247	PUNJAB	Fazilka	NIESBUD	Up-Skilling	Electrician Domestic Solutions - Upskilling	80	1	30
248	PUNJAB	Fazilka	NIESBUD	Up-Skilling	Electrician Domestic Solutions - Upskilling	80	1	25
249	PUNJAB	Fazilka	Shri Krishna Educational Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
250	PUNJAB	Bathinda	Shri Krishna Educational Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	50
251	PUNJAB	Moga	Shri Krishna Educational Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	50
252	PUNJAB	Fazilka	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	70
253	PUNJAB	Fazilka	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
254	RAJASTHAN	Barmer	ATDC	Short Term Training	Self Employed Tailor	360	3	25
255	RAJASTHAN	Udaipur	ATDC	Short Term Training	Self Employed Tailor	360	3	30
256	RAJASTHAN	Bhilwara	ATDC	Short Term Training	Self Employed Tailor -Version 2	360	3	30
257	RAJASTHAN	Jaipur	CIPET	Long Term Training	Machine Operator - Injection Moulding	960	6	40
258	RAJASTHAN	Alwar	MSME, Bhiwadi	Long Term Training	FIRE FIGHTER	600	6	21
259	RAJASTHAN	Alwar	MSME, Bhiwadi	Up-Skilling	AutoCAD	80	1	18
260	RAJASTHAN	Jaipur	NIESBUD	Short Term Training	Beauty Therapist	440	4	90
261	RAJASTHAN	Jhunjhunum	Alsisar Training Center	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
262	RAJASTHAN	Churu	Alsisar Training Center	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
263	RAJASTHAN	Hanumangarh	Alsisar Training Center	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
264	RAJASTHAN	Jalor	Alsisar Training Center	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
265	RAJASTHAN	Karauli	Alsisar Training Center	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
266	RAJASTHAN	Jaipur	Alsisar Training Center	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
267	RAJASTHAN	Jhunjhunum	Pragti Education & Welfare Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
268	RAJASTHAN	Jaipur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
269	RAJASTHAN	Alwar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	90
270	RAJASTHAN	Jhunjhunum	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	100
271	RAJASTHAN	Jaipur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	70
272	RAJASTHAN	Alwar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	25
273	RAJASTHAN	Jhunjhunum	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	25
274	SIKKIM	South District	HIMCON LTD	Short Term Training	Sewing Machine Operator Version 2	285	3	25
275	TAMIL NADU	Tenkasi	Apollo Medskills	Long Term Training	General Duty Assistant Version 2	1000	6	30
276	TAMIL NADU	Dharmapuri	ATDC	Short Term Training	Self Employed Tailor Version 2	360	3	25
277	TAMIL NADU	Erode	ATDC	Short Term Training	Self Employed Tailor Version 2	360	3	25
278	TAMIL NADU	Tiruppur	ATDC	Long Term Training	Production Supervisor Sewing Version 2	800	7	25
279	TAMIL NADU	Chennai	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	100
280	TAMIL NADU	Chennai	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	100
281	TAMIL NADU	Chennai	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	42
282	TELANGANA	Hyderabad	Apollo Medskills	Long Term Training	General Duty Assistant Version 2	1000	6	30
283	TELANGANA	Mancherial	CII Logistics	Short Term Training	Documentation Assistant	270	2	30
284	TELANGANA	Mancherial	CII Logistics	Short Term Training	Documentation Assistant	270	2	25
285	TELANGANA	Hyderabad	NIESBUD	Up-Skilling	Beauty Therapist - Upskilling	80	1	45
286	TRIPURA	West Tripura	CIPET	Long Term Training	Machine Operator - Injection Moulding	960	6	35
287	TRIPURA	West Tripura	CIPET	Short Term Training	Machine Operator Assistant - Plastics Processing	480	3	40
288	TRIPURA	Sipahijala	IIE, Guwahati	Short Term Training	Bamboo Utility Handicrafts Assembler	290	3	25
289	TRIPURA	North Tripura	IIE, Guwahati	Short Term Training	Beauty Therapist	440	4	25
290	TRIPURA	West Tripura	IIE, Guwahati	Short Term Training	Beauty Therapist	440	4	25
291	TRIPURA	Sipahijala	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	30
292	TRIPURA	North Tripura	IIE, Guwahati	EDP	Entrepreneurship Development Programme	80	1	30

293	UTTAR PRADESH	Kanpur Nagar	ATDC	Short Term Training	Self Employed Tailor	360	3	25
294	UTTAR PRADESH	Lucknow	ATDC	Short Term Training	Self Employed Tailor	360	3	25
295	UTTAR PRADESH	Unnao	ATDC	Short Term Training	Sewing Machine Operator	285	3	40
296	UTTAR PRADESH	Barabanki	ATDC	Short Term Training	Self Employed Tailor	360	3	30
297	UTTAR PRADESH	Barabanki	ATDC	Short Term Training	Sewing Machine Operator	285	3	30
298	UTTAR PRADESH	Unnao	ATDC	Short Term Training	Sewing Machine Operator	285	3	30
299	UTTAR PRADESH	Lucknow	CIPET	Long Term Training	Machine Operator - Plastics Processing	960	6	40
300	UTTAR PRADESH	Lucknow	CIPET	Short Term Training	Machine Operator Assistant - Plastics Processing	480	3	60
301	UTTAR PRADESH	Lucknow	CIPET	Short Term Training	Machine Operator Assistant - Plastics Processing	480	3	31
302	UTTAR PRADESH	Bareilly	NIESBUD	Up-Skilling	Fashion Designer	80	1	100
303	UTTAR PRADESH	Kanpur	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	50
304	UTTAR PRADESH	Lucknow	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	60
305	UTTAR PRADESH	Prayagraj	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	30
306	UTTAR PRADESH	Kanpur	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	27
307	UTTAR PRADESH	Lucknow	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	32
308	UTTAR PRADESH	Prayagraj	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	60
309	UTTAR PRADESH	Kanpur	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	20
310	UTTAR PRADESH	Prayagraj	NIESBUD	Up-Skilling	Self Employed Tailor - Upskilling	80	1	30
311	UTTAR PRADESH	Baghpat	PPDC - Meerut	Short Term Training	Self Employed Tailor	360	3	30
312	UTTAR PRADESH	Shamli	PPDC - Meerut	Short Term Training	Pickle Making Technician	320	3	30
313	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	CNC Operator Vertical Machine Centre -Upskilling	80	1	55
314	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	Domestic Data Entry Operator - Upskilling	80	1	80
315	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	Certificate Course in Cricket Ball Manufacturing - Upskilling	80	1	60
316	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	Certificate Course in Cricket Bat Manufacturing - Upskilling	80	1	50
317	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	Certificate Course in Cricket Ball Manufacturing - Upskilling	80	1	30
318	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	Certificate Course in Cricket Bat Manufacturing - Upskilling	80	1	30
319	UTTAR PRADESH	Baghpat	PPDC - Meerut	Short Term Training	Self Employed Tailor	360	3	60
320	UTTAR PRADESH	Shamli	PPDC - Meerut	Short Term Training	Pickle Making Technician	320	3	60
321	UTTAR PRADESH	Meerut	PPDC - Meerut	Up-Skilling	CNC Operator Vertical Machine Centre -Upskilling	80	1	25
322	UTTAR PRADESH	Meerut	PPDC - Meerut	Short Term Training	CNC Operator Vertical Machining Centre	300	3	25
323	UTTAR PRADESH	Meerut	PPDC - Meerut	Short Term Training	CNC Operator - Turning	300	3	15
324	UTTAR PRADESH	Agra	PPDC, Agra	Short Term Training	Graphic & Web Designing	390	3	25
325	UTTAR PRADESH	Agra	PPDC, Agra	Up-Skilling	AutoCAD	80	1	30
326	UTTAR PRADESH	Agra	PPDC, Agra	Up-Skilling	Computer Hardware and Networking	80	1	50
327	UTTAR PRADESH	Agra	PPDC, Agra	Up-Skilling	Java	80	1	25
328	UTTAR PRADESH	Sambhal	Disha Educational & Social Welfare Society	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	25
329	UTTAR PRADESH	Gorakhpur	G D Goenka University	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	75
330	UTTAR PRADESH	Saharanpur	Ch. Beni Ram Rural Educational Foundation	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	150
331	UTTAR PRADESH	Rampur	Janhit Sewa Sansthan	Short Term Training	Geriatric Caregiver (Institutional & Home Care)	450	3	100

332	UTTAR PRADESH	Bareilly	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	130
333	UTTAR PRADESH	Meerut	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
334	UTTAR PRADESH	Kanpur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	60
335	UTTAR PRADESH	Varanasi	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	70
336	UTTAR PRADESH	Chandauli	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	40
337	UTTAR PRADESH	Kanpur	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
338	UTTAR PRADESH	Varanasi	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	42
339	UTTAR PRADESH	Chandauli	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	15
340	UTTARAKHAND	Udham Singh Nagar	ATDC	Short Term Training	Self Employed Tailor	360	3	30
341	UTTARAKHAND	Udham Singh Nagar	ATDC	Short Term Training	Self Employed Tailor	360	3	25
342	UTTARAKHAND	Nainital	ESTC, RAMNAGAR	Long Term Training	Certificate Course in CNC Milling	780	6	20
343	UTTARAKHAND	Udham Singh Nagar	MSME Technology Centre Sitarganj	Up-Skilling	Computer Hardware and Networking	80	1	25
344	UTTARAKHAND	Dehradun	NIESBUD	Short Term Training	Self Employed Tailor -Version 2	360	3	50
345	UTTARAKHAND	Hardwar	NIESBUD	Short Term Training	Self Employed Tailor -Version 2	360	3	30
346	UTTARAKHAND	Hardwar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
347	UTTARAKHAND	Nainital	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	30
348	UTTARAKHAND	Hardwar	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	20
349	UTTARAKHAND	Nainital	NIESBUD	EDP	Entrepreneurship Development Programme	90	1	65
350	WEST BENGAL	South Twenty Four Parganas	ATDC	Short Term Training	Self Employed Tailor	360	3	25
351	WEST BENGAL	Dakshin Dinajpur	Kendriya Bhandar, Kolkata	Short Term Training	Sewing Machine Operator	285	3	30
352	WEST BENGAL	Darjiling	Kendriya Bhandar, Kolkata	Short Term Training	Retail Sales Associate	280	3	30
353	WEST BENGAL	Hooghly	Kendriya Bhandar, Kolkata	Up-Skilling	Retail Sales Associate - Upskilling	80	1	30
354	WEST BENGAL	Dakshin Dinajpur	Kendriya Bhandar, Kolkata	Up-Skilling	Two Shaft Handloom Weaver	80	1	30
355	WEST BENGAL	Hooghly	Kendriya Bhandar, Kolkata	Up-Skilling	Retail Sales Associate - Upskilling	80	1	30
356	WEST BENGAL	Dakshin Dinajpur	Kendriya Bhandar, Kolkata	Up-Skilling	Two Shaft Handloom Weaver	80	1	48
			Total					13375

A. Background

National Backward Classes Finance and Development Corporation (NBCFDC), a Government of India Undertaking has been established under the aegis of Ministry of Social Justice & Empowerment which provides financial assistance to the poor members of Backward Classes through Channel Partners (State Channelising Agencies (SCAs)/Banks). The Corporation provides loan assistance for their self-employment ventures in the following sectors:-

- | | |
|-------------------------------------|--|
| 1 Agriculture and Allied Activities | 2. Small Business/Artisan & Traditional Occupation |
| 3 Transport Sector & Service Sector | 4. Technical & Professional Trades/Courses |

B Eligibility for Loan & Certification required

- a) The applicant should belong to a caste covering under the Other Backward Classes list as notified by State/Central Government from time to time. Relevant Caste Certificate to be issued by relevant authority of District Administration.
- b) Annual family income should be below Rs.3.00 Lakh per annum irrespective of rural or urban area. Following certifications to establish the income criteria can be used by the applicant :-
 - i) Certificate of income issued by Competent Authority of State Government/Distt. Administration or Antyodaya Anna Yojana (AAY) Card or Below Poverty Line (BPL) Card
 - ii) Annual family income certificate may be considered by the SCAs/Banks/SSCs on self-certification of the beneficiaries with endorsement of the same by any Gazetted Officer notified by State/Central Government.
 - iii) In case of loan being applied at Bank (Channel Partner), Self-Certification assessed and endorsed by Branch Manager can be used for providing the loan.
 - iv) For Landless agriculture labour, marginalized farmers (those with upto One hectare land holding) and small farmers (those with upto Two hectare land holding), as assessed by the Banks through their standard processes and belonging to the Backward Classes will be automatically treated as part of the target group as per following considerations:-
 - 1) Landless agriculture labour and marginalized farmers with land holding less than One hectare will be deemed as having annual family income below Rs.1.50 Lakh per annum.
 - 2) Small farmers i.e. those with land holding between One and Two hectares will be deemed as having annual family income below Rs.3.00 Lakh per annum.

c. Types of Loans

1. Term Loan Scheme

- (i) **General Loan Scheme:** Under this scheme, loan assistance is available for various income generating activities in various sectors such as Agriculture and Allied Sector, Small Business/Artisan & Traditional Sector and Transport & Service Sector. Loans are given upto 85% of the project cost subject to a maximum of Rs.15.00 Lakh per beneficiary. Loans upto Rs. 5.00 Lakh are provided at an interest rate of 6% per annum (p.a.). Loans above Rs. 5.00 Lakh and upto Rs. 10.00 Lakh are provided at an interest rate of 7% p.a. Loans above Rs. 10.00 Lakh and upto Rs. 15.00 Lakh are provided at an interest rate of 8% p.a. The loan repayment period is 8 years.
- (ii) **New Swarnima Scheme:** Under this scheme, loan assistance is available for women of Backward Classes to inculcate the spirit of self-reliance among them. Loans are

given upto 95% of the project cost. The maximum loan limit per beneficiary is Rs. 2.00 Lakh at an interest rate of 5% p.a. The loan repayment period is 8 years.

- (iii) **Education Loan Scheme:** Under this scheme, loan assistance is available to the students of Backward Classes. The applicant should have obtained admission for any professional or technical courses approved by appropriate agency such as AICTE, Medical Council of India, UGC etc. in a duly accredited/recognized institute and have minimum 50% marks in qualifying exam. Loans are given upto 90% of the course fees for studies in India and upto 85% of the course fees for studies outside India. Maximum loan limit per student is Rs.15.00 Lakh for studying in India at an interest rate of 4% p.a. (3.5% p.a. for girl student). Maximum loan limit per student is Rs.20.00 Lakh for studying abroad at an interest rate of 4% p.a. (3.5% p.a. for girl student). Loan is to be repaid in 15 years with moratorium period of 5 years.

2. Micro Finance Scheme

- (i) **Micro Finance Scheme:** Under this scheme, loan assistance is available to Self Help Groups (SHGs) to provide credit facilities for the target group especially for mixed group beneficiaries. Loans are given upto 90% of the project cost. Maximum loan limit per Group is Rs.15.00 Lakh and loan per beneficiary in SHG is Rs.1.25 Lakh at an interest rate of 5% p.a. Under this scheme repayment period is 4 years.
- (ii) **Mahila Samridhhi Yojana:** Under this scheme, loan assistance is available to Self Help Groups (SHGs) to provide credit facilities for the target group especially women beneficiaries. Loans are given upto 95% of the project cost. Maximum loan limit per Group is Rs.15.00 Lakh and loan per beneficiary in SHG is Rs.1.25 Lakh at an interest rate of 4% p.a. Under this scheme repayment period is 4 years.
- (iii) **Small Loan:** Under this scheme, loan assistance is available to individuals to provide credit facilities for the target group. Loans are given upto 85% of the project cost. Maximum loan limit per beneficiary is Rs.1.25 Lakh at an interest rate of 6% p.a. Under this scheme repayment period is 4 Years.
- (iv) **NBFC-MFI Loan:** Under this scheme, loan assistance is available through Micro Finance Institutions (MFIs) to SHGs. Loans are given upto 90% of the project cost. Maximum loan limit per Group is Rs.15.00 Lakh and loan per beneficiary in SHG is Rs.1.25 Lakh at an interest rate of 12% p.a. Under this scheme repayment period is 4 Years.

In case of Banks, NBCFDC loan will be available upto 100%, however, disbursement will be made as per specific demand of Bank.

*** For Persons of the target group with Disabilities (40% or more) a special concession of 0.25% on rate of interest is provided.**

Formation of SHGs under NBCFDC's Micro Finance and Mahila Samridhhi Yojana

NBCFDC recognizes Self Help Groups (SHGs) in which predominantly (60% and above) members belong to Backward Class provided other members belong to weaker sections (as per income or economic criteria prescribed by Govt.) including Scheduled Castes/Scheduled Tribes/Minorities and Person with Disabilities (PwD).

Awareness Camps & Publicity :

NBCFDC has taken effective steps for generating awareness amongst target group in various parts of the country. The Corporation sponsored/organized holding of Awareness Camps-cum-Credit camps from time to time with the objective of spreading awareness of Corporation's schemes and providing an opportunity to the target group to avail financial support at the Camp's. In addition, Corporation also spread information about its schemes through publicity material/social media/digital media etc. The Corporation provides upto Rs.35,000/- per camp subject to maximum of Rs.3.00 Lakh p.a. per Channel Partner under this scheme.

Technology Upgradation of Cluster Scheme:

In order to empower the members of primarily OBC artisan clusters, Corporation has introduced Technology Upgradation Scheme. Under this scheme, Corporation facilitates technological upgradation, capacity augmentation to clusters of target groups and to improve quality of the products and productivity thereby & to enable them to face the competition in domestic and international markets. Under this scheme, financial assistance is provided for following :-

- a) Upto Rs. 30,000/- per beneficiary for procurement of machinery/equipment with accessories for technology upgradation and/or capacity augmentation. NBCFDC share is 90% of the project cost.
- b) Upto Rs. 30,000/- per beneficiary for entrepreneurship development and other specialized training. NBCFDC share is 100%.
- c) Upto Rs. 6.00 Lakh per SHG (with minimum 10 members) for development of common infrastructure /establishing of marketing linkages etc. NBCFDC share is 80% of the project cost.

Skill Development Programmes

PRADHAN MANTRI DAKSHTA AUR KUSHALTA SAMPANN HITGRAHI (PM-DAKSH) YOJANA

Brief Introduction

Pradhan Mantri Dakshta Aur Kushalta Sampann Hitgrahi (PM-DAKSH) Yojana, launched in Financial Year 2020-21 by Ministry of Social Justice and Empowerment (MoSJE) is a Central Sector Scheme for skilling marginalized persons covering SCs, OBCs, EBCs, DNTs, Sanitation workers including waste pickers and other similar categories. The scheme is being implemented by following apex corporations of Ministry of Social Justice and Empowerment (MoSJE):

- ✚ National Scheduled Castes Finance and Development Corporation (NSFDC)
- ✚ National Backward Classes Finance and Development Corporation (NBCFDC)
- ✚ National Safai Karamcharis Finance and Development Corporation (NSKFDC)

100% cost of the training programmes under PM-DAKSH yojana is borne by the Grant-in-aid from Ministry of Social Justice and Empowerment and training programmes are free of cost for the trainees.

Objective

It is a multi-pronged strategy to improve the all-round competency and adeptness of the following sections of the target group:

- artisans may improve their revenue generation capacities within their practicing vocations,
- women may enter into self-employment thereby financially empowering themselves without neglecting their domestic activities; and
- youth may acquire long-term training and specialization in employable vocations giving them better standing in the job market.

Target Group of under PM-DAKSH

- Scheduled Castes (SCs) (NSFDC)
- Other Backward Classes (OBCs) with annual family income upto Rs.3.00 lakh, (NBCFDC)

- Economically Backward Classes (EBCs) with annual family income upto Rs.1.00 lakh, (NBCFDC)
- De-notified, Nomadic and Semi Nomadic Tribes without any annual family income criterion. (NBCFDC)
- Sanitation workers including waste pickers and other similar categories (NSKFDC)

Categories of Skill Training under PM-DAKSH

The skill development training programmes under PM-DAKSH yojana are conducted in four categories of training programmes, details of which is mentioned as under:

(A) Up-skilling/Recognition of Prior Learning (RPL):

- The training for rural artisans, domestic workers, sanitation workers etc. on the vocation of practice, such as pottery, weaving, carpentry, waste segregation, domestic workers, etc. along with financial and digital literacy.
- Duration: Spaced over up to one month
- Training cost will be limited to the extent of Common Cost Norms, besides Rs.2,500/- to trainees towards compensation of wage loss.

(B) Short Term Trainings (focus on wage/self-employment)

- Training programmes as per National Skill Qualification Framework (NSQF)/ National Occupational Standard (NOS), issued by MSDE
- Focus on wage/self-employment opportunities such as self-employed tailors training, furniture making, food processing, etc. along with financial and digital literacy.
- Duration: Normally 2 to 5 months, as stipulated in National Occupational Standards (NOS) and Qualification Packs (QPs).
- Training cost will be limited to the extent of Common Cost Norms. Besides this stipend @ Rs. 1500/- per month per trainee in case of NSFDC & NSKFDC and @ Rs. 1000/ per month per trainee in case of NBCFDC to the eligible trainees of non-residential training programmes.

(C) Entrepreneurial Development Programmes (EDP):

- SC and OBC youth who have preferably undergone skill training under the PMKVY and are having an entrepreneurial bent of mind.
- Curriculum to be modelled on the programmes of MoRD being implemented by the RSETIs. To be conducted by RSETIs, NIESBUD, IIE and like.
- Sessions on Business Opportunity Guidance, Market Survey, Working Capital and its Management, Business Plan Preparation etc.
- Duration: Normally 10-15 days or as stipulated by MoRD.
- Training cost as per norms of MoRD/Common Cost Norms (CCN)

(D) Long Term Courses (focus on wage/self-employment)

- Training programmes will be as per NSQF, NCVT, AICTE, MSME etc. in areas such as production technology, plastic processing, apparel technology, health care sector, etc.
- Duration: Normally 6 months and above and usually up-to 1 year, as stipulated by the concerned board/regulatory body of the training centre.
- Training cost as per CCN or as stipulated by concerned Board. Besides this stipend @ Rs. 1500/- per month per trainee in case of NSFDC & NSKFDC and @ Rs. 1000/ per month per trainee in case of NBCFDC to the eligible trainees of non-residential training programmes.

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In order to implement PM-DAKSH scheme effectively, PM-DAKSH Portal and App has been launched by Hon'ble Minister SJE on 7th August 2021. The portal and app has been developed by National eGovernance Division (NeGD). The link of PM-DAKSH portal - <https://pmdaksh.dosje.gov.in/>
The PMDAKSH app can be downloaded on android device through Play Store.

The key features of the portal and app are explained as under:

- ✚ Complete coverage of the skilling lifecycle
- ✚ Through PM-DAKSH Portal and App, candidates can register themselves online by getting information related to training like training programme offered, duration, location etc. and can submit their documents on the portal/app itself.
- ✚ The trainees can give psychometric test on portal/app itself.
- ✚ Attendance is recorded through Artificial Intelligence (AI) based facial scanning and its complete information is available on PM DAKSH portal.
- ✚ The portal ensures transparency and better monitoring as the complete information about training programme is available on the portal.

Integration with PFMS for better tracking of funds and Stipend through DBT to trainees

Annexure - 3

Frequently Asked Questions on RTI

Q.1 What is the Fee for the BPL applicant for Seeking Information?

If the applicant belongs to below poverty line (BPL) category, he is not required to pay any fee. However, he should submit a proof in support of his claim to belong to the below povertyline.

Q.2 What is Information?

Information is any material in any form. It includes records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data material held in any electronic form. It also includes information relating to any private body which can be accessed by the public authority under any law for the time being in force.

Q.3 What is a Public Authority?

A "public authority" is any authority or body or institution of self government established or constituted by or under the Constitution; or by any other law made by the Parliament or a State Legislature; or by notification issued or order made by the Central Government or a State Government. The bodies owned, controlled or substantially financed by the Central Government or a State Government and non-Government organisations substantially financed by the Central Government or a State Government also fall within the definition of public authority. The financing of the body or the NGO by the Government may be direct or indirect.

Q.4 What is a Public Information Officer?

Public authorities have designated some of its officers as Public Information Officer. They are responsible to give information to a person who seeks information under the RTI Act.

Q.5 Is there any specific Format of Application?

There is no prescribed format of application for seeking information. The application can be made on plain paper. The application should, however, have the name and complete postal address of the applicant.

Q.6 Is it required to give any reason for seeking information?

The information seeker is not required to give reasons for seeking information.

Q.7 Is there any provision for exemption from Disclosure of Information?

Sub-section (1) of section 8 and section 9 of the Act enumerate the types of information which is exempt from disclosure. Sub-section (2) of section 8, however, provides that information exempted under sub-section 3 (1) or exempted under the Official Secrets Act, 1923 can be disclosed if public interest in disclosure overweighs the harm to the protected interest.

Q.8 Is there any assistance available to the Applicant for filing RTI application?

If a person is unable to make a request in writing, he may seek the help of the Public Information Officer to write his application and the Public Information Officer should render him reasonable assistance. Where a decision is taken to give access to a sensorily disabled person to any document, the Public Information Officer, shall provide such assistance to the person as may be appropriate for inspection.

Q.9 What is the Time Period for Supply of Information?

In normal course, information to an applicant shall be supplied within 30 days from the receipt of application by the public authority. If information sought concerns the life or liberty of a person, it shall be supplied within 48 hours. In case the application is sent through the Assistant Public Information Officer or it is sent to a wrong public authority, five days shall be added to the period of thirty days or 48 hours, as the case may be.

Q.10 Is there any provision of Appeal under the RTI Act?

If an applicant is not supplied information within the prescribed time of thirty days or 48 hours, as the case may be, or is not satisfied with the information furnished to him, he may prefer an appeal to the first appellate authority who is an officer senior in rank to the Public Information Officer. Such an appeal, should be filed within a period of thirty days from the date on which the limit of 30 days of supply of information is expired or from the date on which the information or decision of the Public Information Officer is received. The appellate authority of the public authority shall dispose of the appeal within a period of thirty days or in exceptional cases within 45 days of the receipt of the appeal.

Q.10 Is there any scope for second appeal under the RTI Act?

If the first appellate authority fails to pass an order on the appeal within the prescribed period or if the appellant is not satisfied with the order of the first appellate authority, he may prefer a second appeal with the Central Information Commission within ninety days from the date on which the decision should have been made by the first appellate authority or was actually received by the appellant.

Q.11 Whether Complaints can be made under this Act? If yes, under what conditions? If any person is unable to submit a request to a Public Information Officer either by reason that such an officer has not been appointed by the concerned public authority; or the Public Information Officer has refused to accept his or her application or appeal for forwarding the same to the appellate authority, as the case may be; or he has been refused access to any information requested by him under the RTI Act; or he has not been given a response to a request for information within the time limit specified in the Act; or he has been required to pay an amount of fee which he considers unreasonable; or he believes that he has been given incomplete, misleading or false information, he can make a complaint to the Information Commission.

Q.12 What is Third Party Information?

Third party in relation to the Act means a person other than the citizen who has made request for information. The definition of third party includes a public authority other than the public authority to whom the request has been made.

Q.13 What is the Method of Seeking Information?

A citizen who desires to obtain any information under the Act, should make an application to the Public Information Officer of the concerned public authority in writing in English or Hindi or in the official language of the area in which the application is made. The application should be precise and specific. He should make payment of application fee at the time of submitting the application as prescribed in the Fee Rules.

Q.14 Is there any organization(s) exempt from providing information under RTI Act? Yes, certain intelligence and security organisations specified in the Second Schedule, are exempted from providing information excepting the information pertaining to the allegations of corruption and human rights violations. Courtesy – Guide on Right to Information Act, 2005 issued by the department of personnel and training Ministry of Personnel, Public Grievances and Pension Government of India.

Q.15 What is the Fee for Seeking Information from Central Government Public Authorities?

A person who desires to seek some information from a Central Government Public Authority is required to send, along with the application, a demand draft or a banker's cheque or an Indian Postal

Order of Rs.10/- (Rupees ten), payable to the Accounts Officer of the public authority as fee prescribed for seeking information. The payment of fee can also be made by way of cash to the Accounts Officer of the public authority or to the Assistant Public Information Officer against proper receipt. However, the RTI Fee and the mode of payment may vary as under Section 27 and Section 28, of the RTI Act, 2005 the appropriate Government and the competent authority, respectively, by notification in the Official Gazette, make rules to carry out the provisions of this Act.

Q.16 What is the Fee for the BPL applicant for Seeking Information?

If the applicant belongs to below poverty line (BPL) category, he is not required to pay any fee. However, he should submit a proof in support of his claim to belong to the below povertyline.

Q.17 Is there any specific Format of Application?

There is no prescribed format of application for seeking information. The application can be made on plain paper. The application should, however, have the name and complete postal address of the applicant.

Q.18 Is it required to give any reason for seeking information?

The information seeker is not required to give reasons for seeking information.

Q.19 Is there any provision for exemption from Disclosure of Information?

Sub-section (1) of section 8 and section 9 of the Act enumerate the types of information which is exempt from disclosure. Sub-section (2) of section 8, however, provides that information exempted under sub-section 3 (1) or exempted under the Official Secrets Act, 1923 can be disclosed if public interest in disclosure outweighs the harm to the protected interest.

Q.20 Is there any assistance available to the Applicant for filing RTI application?

If a person is unable to make a request in writing, he may seek the help of the Public Information Officer to write his application and the Public Information Officer should render him reasonable assistance. Where a decision is taken to give access to a sensorily disabled person to any document, the Public Information Officer, shall provide such assistance to the person as may be appropriate for inspection.

Q.21 What is the Time Period for Supply of Information?

In normal course, information to an applicant shall be supplied within 30 days from the receipt of application by the public authority. If information sought concerns the life or liberty of a person, it shall be supplied within 48 hours. In case the application is sent through the Assistant Public Information Officer or it is sent to a wrong public authority, five days shall be added to the period of thirty days or 48 hours, as the case may be.

Q.22 Is there any provision of Appeal under the RTI Act?

If an applicant is not supplied information within the prescribed time of thirty days or 48 hours, as the case may be, or is not satisfied with the information furnished to him, he may prefer an appeal to the first appellate authority who is an officer senior in rank to the Public Information Officer. Such an appeal, should be filed within a period of thirty days from the date on which the limit of 30 days of supply of information is expired or from the date on which the information or decision of the Public Information Officer is received. The appellate authority of the public authority shall dispose of the appeal within a period of thirty days or in exceptional cases within 45 days of the receipt of the appeal.

Q.23 Is there any scope for second appeal under the RTI Act?

If the first appellate authority fails to pass an order on the appeal within the prescribed period or if the appellant is not satisfied with the order of the first appellate authority, he may prefer a second appeal with the Central Information Commission within ninety days from the date on which the decision should have been made by the first appellate authority or was actually received by the appellant.

Q.24 Whether Complaints can be made under this Act? If yes, under what conditions? If any person is unable to submit a request to a Public Information Officer either by reason that such an officer has not been appointed by the concerned public authority; or the Public Information Officer has refused to accept his or her application or appeal for forwarding the same to the appellate authority, as the case may be; or he has been refused access to any information requested by him under the RTI Act; or he has not been given a response to a request for information within the time limit specified in the Act; or he has been required to pay an amount of fee which he considers unreasonable; or he believes that he has been given incomplete, misleading or false information, he can make a complaint to the Information Commission.

Q.25 What is Third Party Information?

Third party in relation to the Act means a person other than the citizen who has made request for information. The definition of third party includes a public authority other than the public authority to whom the request has been made.

Q.26 What is the Method of Seeking Information?

A citizen who desires to obtain any information under the Act, should make an application to the Public Information Officer of the concerned public authority in writing in English or Hindi or in the official language of the area in which the application is made. The application should be precise and specific. He should make payment of application fee at the time of submitting the application as prescribed in the Fee Rules.

Q.27 Is there any organization(s) exempt from providing information under RTI Act? Yes, certain intelligence and security organisations specified in the Second Schedule, are exempted from providing information excepting the information pertaining to the allegations of corruption and human rights violations. Courtesy – Guide on Right to Information Act, 2005 issued by the department of personnel and training Ministry of Personnel, Public Grievances and Pension Government of India.